



Parent Governor Vacancy Application / Nomination Form

Please return this completed form to the School Office

About the role

Parent governors are elected by parents of pupils at the school and bring valuable knowledge and a parent perspective to the governing body. The role is strategic: governors work collectively to support and challenge school leaders, contribute to school improvement and act in the interests of the school and its pupils as a whole. A parent governor is not a representative for individual parents and governing body meetings are not a forum for raising individual concerns or complaints about a child. These should continue to be raised through the school's usual communication procedures.

What we are asking you to commit to

- Attend one Governing Body meeting each half term. Meetings will normally be online; the final meeting of the academic year will be held in person.
- Read papers in advance and contribute constructively to discussions and decisions.
- Undertake induction and relevant governor training.
- Maintain confidentiality and declare relevant interests.
- From time to time, visit school or take part in activities that help governors understand and evaluate the school's improvement priorities.
- Work as part of the governing body in the interests of the whole school, rather than representing an individual child or particular group of parents.

You do not need to be an education expert. Tower Hamlets provides induction and training for new governors.

1. Your details

Full name	
Home address	
Telephone number	
Email address	
Name of child/children at Bangabandhu	
Child's class/year group	



Your relationship to the child/children:

2. Why would you like to become a Parent Governor?

Please briefly tell us about your interest in the role and what you feel you could contribute to the governing body.

3. Skills, experience and perspectives

Governors come from many different backgrounds. Please tell us about any skills, experience or perspectives you could bring. This may come from work, volunteering, community involvement or life experience.

4. Candidate statement for parents

If an election is required, the school may share this statement with eligible parent voters. Please write a short statement introducing yourself and explaining why you would like to be elected. Please do not include information about individual children or confidential school matters.



5. Eligibility and declarations

Please read and tick each statement. These declarations help the school check eligibility under the school governance regulations. If you are unsure about any point, please speak to the School Office or Tower Hamlets Governor Services before signing.

- ☐ I am a parent, carer or other person who meets the legal definition of a parent of a registered pupil at Bangabandhu Primary School.
- ☐ I am aged 18 or over.
- ☐ I am not an elected member of the local authority.
- ☐ I am not paid to work at Bangabandhu Primary School for more than 500 hours in any period of 12 consecutive months.
- ☐ I am not aware of any reason why I would be disqualified from holding office as a school governor under the School Governance (Constitution) (England) Regulations 2012 (as amended).
- ☐ I understand that appointment/election is subject to the school's required eligibility and safeguarding checks, including an enhanced DBS check and relevant governance checks.
- ☐ If elected, I agree to follow the governing body's code of conduct, maintain confidentiality, declare relevant interests and act in the interests of the school as a whole.
- ☐ I understand that individual concerns or complaints about my child, or concerns raised with me by other parents, must be dealt with through the school's appropriate procedures rather than through my role as a governor.

Important: There are additional statutory circumstances that can disqualify a person from being a governor. The school will complete the appropriate checks before an elected candidate takes office. Please ask if you would like to discuss eligibility confidentially.

6. Declaration and signature

I confirm that the information I have provided is accurate to the best of my knowledge and that I wish to stand for election as a Parent Governor at Bangabandhu Primary School.

Signature: _____ **Date:** _____

Information about the election process

Who can stand? Parent governor vacancies are normally filled by election from among parents of registered pupils at the school. The legal definition of 'parent' is wider than parental responsibility alone and can include a person who has care of a child. Certain statutory disqualifications apply.

What happens if more people apply than there are vacancies? A parent governor election will be held. The school will provide eligible parents with information about the candidates and how to vote. The election process will be conducted securely and in accordance with the applicable school governance regulations.

What happens if there are not enough candidates? Where the number of eligible candidates does not exceed the number of vacancies, an election may not be necessary. Where parent governor places remain unfilled, the governing body may be able to appoint a parent governor in accordance with the regulations.

Checks and induction Governors are subject to required eligibility and safeguarding checks. New governors should also complete induction and relevant training so that they understand their responsibilities.



Privacy

The information on this form will be used to administer the parent governor nomination/election process and, if you are elected or appointed, to support the school's governance arrangements. Information will be handled in accordance with applicable data protection requirements. Candidate statements may be shared with eligible parent voters if an election is required.

For school use only

Date application received	
Eligibility checked	
Election required?	
Election date / outcome	
Enhanced DBS completed	
Other required governance checks completed	